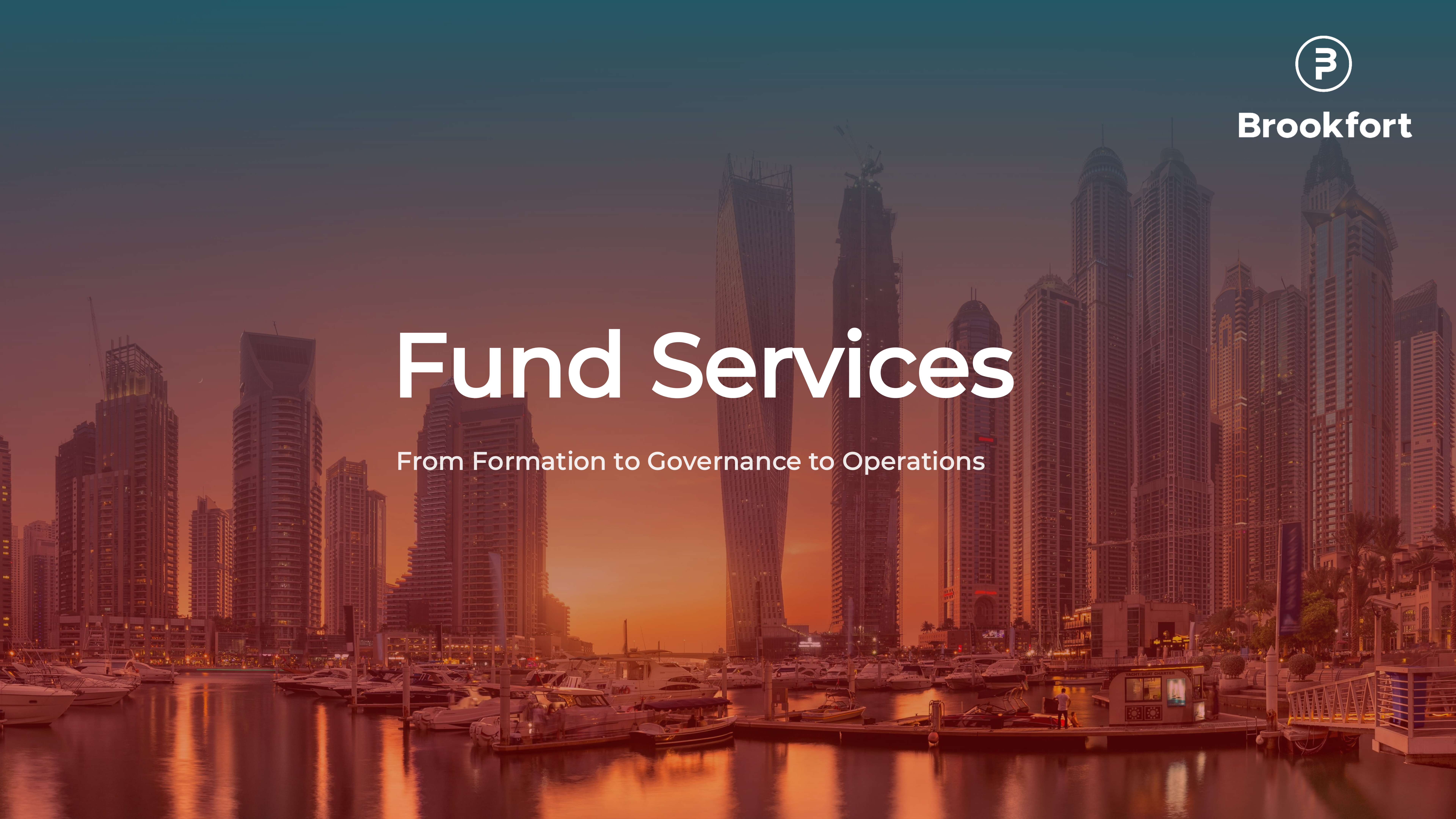


Brookfort

Fund Services

From Formation to Governance to Operations

About us

A Strategic Partner for your Fund

Welcome to **Brookfort Group,** your premier partner in global corporate, fiduciary, and Fund Services.

With an unmatched commitment to strategic clarity and operational excellence, we empower clients worldwide to achieve sustainable international success.

We combine global reach with boutique attention, ensuring every structure is managed with strategic insight and precision.

The Brookfort Advantage

- Independent by design; no conflicts of interest.
- 20 jurisdictions.
- Multilingual, multicultural professionals.
- Tailor-made services for each Fund structure.
- One-stop-shop with coordinating role.
- Clear fee schedule, no hidden fees.
- Strict adherence to compliance regulations.
- Near 24/7 access across time zones.

Our services

01

Corporate Services

- Entity formation and incorporation
- Board and governance support
- Registered office and legal domiciliation
- Corporate secretarial services
- M&A and restructuring implementation
- Special Purpose Vehicle (SPV) administration

02

Trust & Foundation Services

- Establishment of Trusts and Foundations
- Corporate and private
- trustee services
- Protector and guardian services
- Asset protection and succession planning
- Managed with discretion, diligence, and personal attention

03

Fund Services

- End-to-end Fund administration
- Fund formation and structuring support
- Fund accounting, NAV calculation, and reporting
- Investor onboarding and compliance (KYC/AML)
- Global regulatory and tax reporting (FATCA, CRS, AIFMD)

04

Accounting & Tax Compliance

- Bookkeeping and financial reporting (IFRS/Local GAAP)
- Transfer pricing documentation
- FATCA and CRS compliance
- Submission of CIT, VAT, WHT, and statutory returns
- Global payroll administration

Our locations

Brookfort

EMEA

- Cyprus
- Luxembourg
- Malta
- Mauritius
- Spain
- United Arab Emirates

THE AMERICAS

- Bahamas
- Barbados
- British Virgin Islands
- Canada
- Cayman Islands
- Curaçao
- Panama
- Saint Kitts and Nevis
- United States of America

ASIA & PACIFIC

- China
- Hong Kong
- Marshall Islands
- New Zealand
- Singapore

Managing a Fund is complex.
We make it simple

Fund managers face operational, regulatory, and governance demands at every stage of the Fund lifecycle.

Formation

Jurisdiction choice, registration and legal structuring before capital is raised.

Operations

NAV, investor reporting, capital calls and reconciliations. Timely, continuous, and precise.

Compliance

FATCA, CRS, AIFMD and local filings plus AML/KYC with specialist oversight.

Brookfort provides end-to-end Fund services so you can focus on what matters: investment performance.

End-to-end Fund services

Fund Formation & Structuring

Jurisdiction selection, legal documentation, regulatory registration.

Investor Services

KYC/AML onboarding, subscriptions, redemptions, investor register.

Fund Accounting & NAV

Books & records, NAV calculation, fee calculations, waterfall.

Financial Reporting

IFRS/GAAP financial statements, audit support, investor reports.

Governance & Compliance

Board support, director services, regulatory filings, AML oversight.

Technology Platform

Secure investor portal, real-time dashboards, automated workflows.

Fund Formation & Structuring

We support Fund managers from day one, ensuring your Fund is structured correctly, registered efficiently, and ready to operate.

- Jurisdiction selection and comparative analysis.
- Preparation and review of constitutional documents (LPA, PPM, Subscription Agreements, Side Letters).
- Regulatory registration and licensing support with relevant authorities.
- Registered office and registered agent services.
- Bank account opening coordination.
- ISIN issuance.
- Third-party introductions: legal counsel, auditors, custodians, prime brokers, directors.
- Establishment of accounting policies and operational procedures.
- SPV formation and ongoing management.

Investor services

Seamless investor onboarding, accurate record-keeping, and timely communication.

Building trust with your investor base from day one.

- Investor KYC/AML/CDD onboarding and ongoing monitoring.
- Investor register and cap table maintenance.
- Investor reporting: statements of account, performance reports, K-1s / tax packs.
- FATCA and CRS classification and reporting.
- Subscription and redemption processing.
- Capital call notices and distribution notices.
- Investor portal access (24/7 secure online platform).
- Handling of investor queries and communications.

Fund Accounting & NAV Calculation

Accurate, independent, and timely. Our Fund accounting and operations teams deliver the financial backbone your Fund requires.

Books & records

Maintaining complete books and records in accordance with Fund governing documents, including trade capture, reconciliation of cash and positions, and tracking of all Fund-level transactions.

NAV calculation

Preparation of the full NAV reporting, monthly or quarterly cycles as required by the Fund. Detailed inflows, outflows (redemptions, distributions), and ROIs.

Fee & waterfall calculations

Management fee and performance fee calculations, carried interest and waterfall modelling, IRR and TVPI calculations, subsequent close adjustments, and equalization accounting.

Financial Reporting

From draft financial statements to regulatory filings. We ensure your Fund meets its reporting obligations accurately and on time.

- Preparation of annual and interim financial statements (IFRS/US GAAP).
- Coordination and support of the annual audit process.
- Preparation of investor reports and performance summaries.
- Regulatory reporting: FATCA, CRS, AIFMD, Form PF, CIMA, MAS.
- Tax reporting support and coordination with advisors.
- Preparation of management accounts and board packs.
- Custom reporting tailored to LP requirements.

Note: Brookfort provides administrative and reporting services. Tax and legal advice is provided by independent qualified professionals.

Governance & Compliance

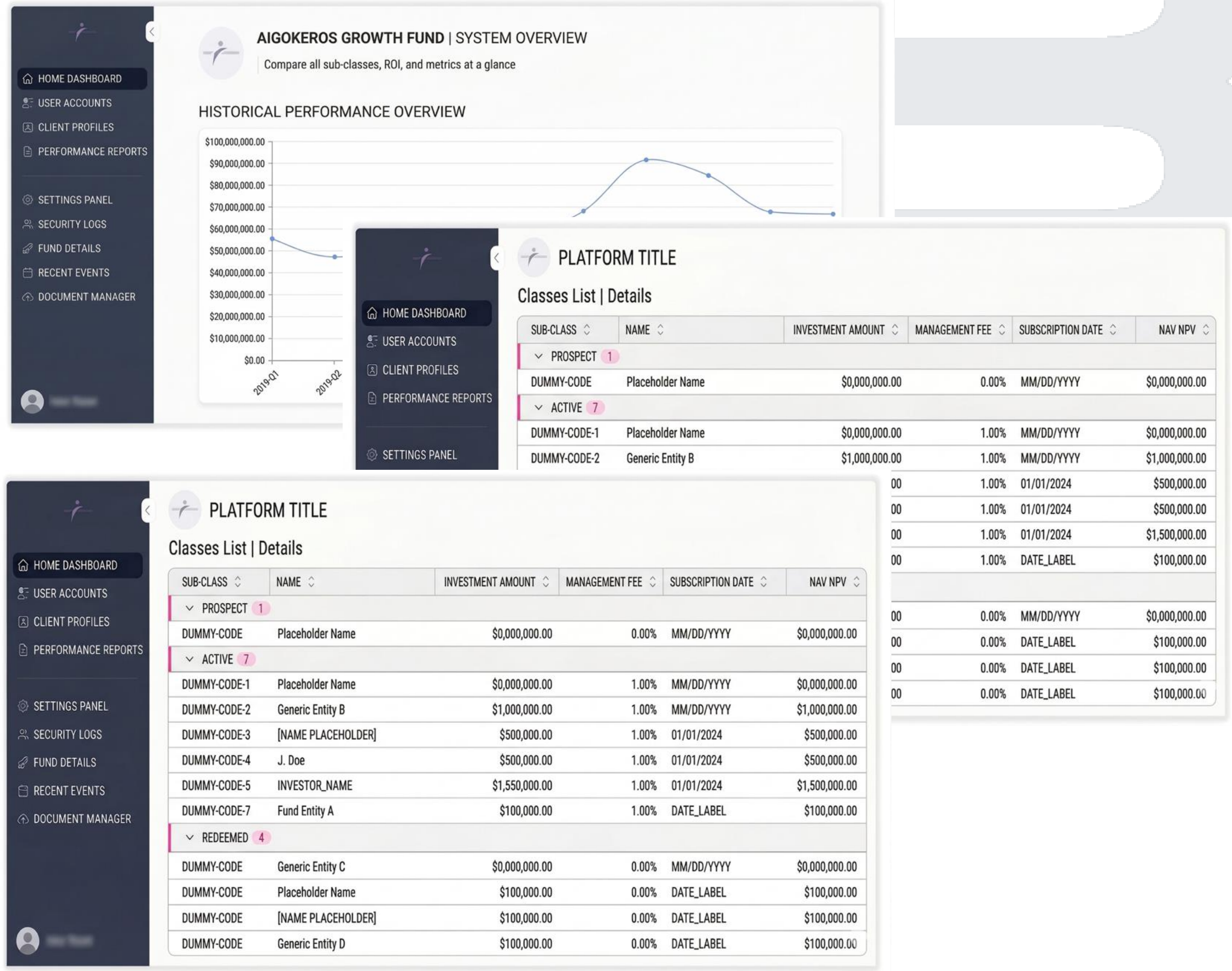
Independent governance and robust compliance are non-negotiable for institutional investors. We provide the infrastructure to meet the highest standards.

- Independent director services and board meeting support.
- Preparation and maintenance of board minutes and resolutions.
- Company secretarial services for Fund entities and SPVs.
- AML/CFT compliance program oversight.
- Regulatory filing management and annual return submissions.
- Ongoing compliance monitoring and reporting.
- FATCA/CRS entity classification and registration.
- Liaison with regulators on behalf of the Fund.

Powered by Technology.
Delivered by People*

Our proprietary SaaS platform provides Fund managers and investors with real-time visibility across the entire Fund lifecycle.

- Fund creation and onboarding workflow automation.
- Investor portal: subscriptions, redemptions, documents, reporting.
- Regulatory reporting module (FATCA, CRS, AIFMD).
- Audit trail and full data security (bank-grade encryption).
- Real-time NAV and portfolio dashboards.
- Automated capital call and distribution processing.
- Document management and e-signature integration.
- Multi-currency, multi-class, multi-jurisdiction support.



*** Technology-enabled. Human-led. Always available.**

Fund Structures We Administer

Private Equity & Venture Capital

Closed-ended LP structures, capital calls, waterfall distributions, carried interest calculations.

Hedge Funds

Open-ended structures, daily/weekly NAV, multi-strategy, short/long positions, prime broker reconciliation.

Real Estate Funds

Property-level accounting, SPV management, development and income Fund structures.

Debt & Credit Funds

Loan administration, CLO/CDO support, interest calculations, covenant monitoring.

Fund of Funds

Portfolio Fund monitoring, look-through reporting, consolidated NAV.

Family Office Vehicles

Bespoke investment vehicles, co-investment structures, multi-asset class reporting.

Why Brookfort for Fund Services

- True Independence
  Independent, employee-owned firm. No conflicts, **we serve your Fund**.
- Specialist Expertise
  Teams of qualified accountants, compliance officers, and corporate secretaries.
- Boutique Attention, Global Reach
  Dedicated senior contact with operational presence across 20 jurisdictions.
- End-to-End Capability
  Full lifecycle support from initial structuring to NAV calculation and reporting.
- Institutional Technology
  Proprietary SaaS platform with bank-grade security and real-time transparency.

Brookfort

April 2026

Thank You!

Disclaimer: Brookfort Group provides administrative, fiduciary, and corporate services. We do not offer tax, legal, or investment advice, and all clients are encouraged to seek independent professional advice on these matters.

www.brookfort.com